

Our Family Pet Sitting, LLC

29W516 Wilson Street
West Chicago, IL 60185
630.407.7679

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Wage: **\$8.25 per hour**

Position Applied for: **Part time kennel assistant**

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Availability

Preferred Days _____ Time From _____ Time To _____

Available to work holidays? New Years Eve , New Years Day, Memorial Day, Labor Day, Columbus Day,
If Yes, circle which ones? Thanksgiving, Christmas Eve, Christmas Day

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

PLEASE NOTE:

You will be asked to take a drug test. Are you willing to comply?

(circle one) Yes No

We will run a background check, are you willing to comply?

(circle one) Yes No

Signature: _____ Date: _____

Responsibilities:

- Be available for drop off & pick ups
- Feed dogs – separately
- Immediately clean up any accidents
- Clean & fill all water jugs 1 – 2 times daily
- Wash & dry food bowls after every use
- Exercise the dogs - Outside every hour for at least 15 – 20 minutes
- Wipe paws & clean dogs with wipes when needed
- Clean up yards while outdoors with the dogs
- Take a minimum of 2 photos of each dog per visit.
1 group shot, 1 individual shot
- Text updates with photo to pup parents, share photos on Instagram
and Our Family Pet Sitting Facebook page
- Sweep & mop the shop – wipe the counters
- Clean the toys & dispose of anything destroyed or dangerous
- Clean the sleeping kennels

